



About Us:

Mt Boucherie Estate Winery has always been synonymous with premium wine and a quaint little retail shop, but did you know we are GROWING? In the Fall of 2019, we will be opening the much-anticipated Mt Boucherie Estate Wine Experience Centre featuring 15000 sq ft of Wine & Food experiences with spectacular vistas in West Kelowna, BC.

Mt. Boucherie Estate was established as a grape growing business in 1968 with the winery following in 2001. Vineyards were planted in the Okanagan and Similkameen Valleys from the 1960's and with more being planted today. Year after year, the quality of our vintages has been recognized in British Columbia and on the national and international stage.

The Team:

As a growing team, we put a considerable emphasis on creating a working environment that fosters professional development, a rewarding workplace, & promotion from within. We are fortunate to have several very experienced wine professionals from whom employees in the beginning of their careers can gain valuable mentoring.

The Role:

We are looking for a full-time Shipping and Receiving worker/Cellar Hand to be based out of our winery facility in West Kelowna. In this role you will see and experience the production of wine from grape to bottle.

The candidate will report to the winemaking team with responsibilities as follows:

Warehouse Shipper/Receiver

- Maintaining accurate inventories of all bottled wines
- Accurate inventories of all packaging goods (bottles, labels, corks, caps, pallets, etc)
- Keep the warehouse clean and organized
- Prepare all outgoing orders for shipping, including paperwork and arranging transport
- Load/unload all trucks at the shipping door
- Count any and all goods being received checking against packing slip or bill of lading
- Bottling as well as maintaining a clean and tidy bottling line
- Maintaining daily inspections of forklift and ordering of propane
- Assisting with monthly count of inventory of cased goods
- Maintain the cleanliness of bottling room
- Preparing store orders and stocking the storage at retail

Cellar Hand

- Assisting with all winemaking procedures as assigned by the Winemaker
- Completing all tasks assigned in an orderly and timely manner
- Minimizing loss through spillage and improper procedures
- Maintaining records of all wine movements, using flowmeter (or by tank measuring when necessary), and accurate recording of any additions assigned



- Assisting with the recording of data during harvest ie. Recording grape weights, recording brix and temperature of fermentation
- Tidying workspaces against clutter and trip hazards
- Working on crush pad during harvest
- Maintaining sanitized work spaces in all movements of wine; racking, transfers, blending, filtering, and additives
- Helping to promote a safe and harassment free workplace

Skills and education requirements

- Computer literacy in Excel, Word, outlook
- Highly organized
- Interested in wine and motivated to learn

If you feel you this position and this company is for you, please submit your resume and a short letter of introduction to:

Jeff Hundertmark, jeff@mtboucherie.com